



INTERNSHIPS 2022/2023

Metropolitan Trading Company invites applications for Internship opportunities in the below-mentioned fields. The purpose of the internship program is to offer graduates with no relevant work experience the opportunity to obtain practical workplace exposure and experience. The Internship Programme will run for a period not exceeding 18 months.

BRIEF BACKGROUND OF METROPOLITAN TRADING COMPANY:

Metropolitan Trading Company (MTC) is an entity owned by the City of Joburg Metropolitan Municipality (the City) tasked with operating Johannesburg Broadband Network (JBN).

The aim of the JBN is to ensure the availability of affordable broadband connectivity throughout the city, which will support socio-economic development through accelerated growth, and expanded productivity leading to enhanced quality of life for all. JBN is also aimed to lower the City's own operating costs whilst increasing access to telecommunications services for residents in the City. This will stimulate economic development in the City, reduce ICT costs, and provide available broadband access to the industry.

1. Designation: Network Support Interns x2 (Ref: MTCINT05/2023)

Job Responsibilities

- Participate in troubleshooting network Issues.
- Use internal tools to monitor, and repair network events.
- Basic knowledge of routing and switching technologies.
- Some understanding of fiber-optic technology including cable types, connector types, connector types, optic types, and optical transport technologies.
- Detail-oriented analytical, organization, and time management skills.
- Intend to return to a degree- program after the completion of the internship/co-op.
- Familiar with routing protocols such as IPv6, STP, VLAN, VRRP, LLDP, BGP, ISIS, OSP, and MPLS.

Job Requirements

- Grade 12, (NQF Level 4)
- BCom Degree in IT or Operations Management
- Solution-oriented and client-focused.
- Communication skills (Both written and verbal)
- Solution-oriented and client-focused
- Analytic mindset and attention to details
- Ability to set priorities and deadlines.
- Planning and organizing
- No prior job experience is required.

A comprehensive CV, certified copies of your Qualifications, and a certified ID copy should be emailed to hr5@mtc.joburg.org.za

2. Designation: Business Development intern x2 (Ref: MTCINT06/2023)

Job Responsibilities

- Conduct research by using a variety of methodologies.
- Analyse, interpret, and share (written) market, product, and industry-related research showing how it impacts the business and value proposition clients.
- Build client insights and profiles from the CRM client record, public information, research networks, and our client interactions.
- Produce insightful quantitative and qualitative client, prospective client, and competitor analyses that add value to retention and growth activities.
- Provide support to the business Development team in any way that maintains and enhances the client experience.
- Present client and solution-related information to the Business Development team and other areas within the company.
- Produce written research and articles covering the industry, market, and client topics as required.
- Present client and solution-related information to the Business Development team and other areas within the company.
- Produce written research and articles covering the industry, market, product, and client topics as required.
- Qualitative and Quantitative Analyses to be performed (outside-in and inside-out analyses).
- Specific analyses to be provided on strategic prioritize in general and workplace, skills.

Job Requirements

- Grade 12, (NQF Level 4)
- Completed Degree or Diploma in Business Administration, Marketing Management, or IT field of study.
- Exceptional communication skills both verbal and written.
- Ability to think innovatively.
- Excellent time management and attention to detail.
- Highly analytical and passionate about data, with an ability to translate this into business benefits.
- Possess a get-it-done attitude, one who can roll up their sleeves and do what needs doing.
- No prior job experience is required.

A comprehensive CV, certified copies of your Qualifications, and a certified ID copy should be emailed to hr6@mtc.joburg.org.za

3. Designation: Marketing and Branding Intern x1 (Ref: MTCINT07/2023)

Job Responsibilities

- Facilitating and coordinating all MTC marketing and communication aspects
- Facilitation and coordination of stakeholder engagements
- Feedback and reporting
- Focusing on the company's new brands and the rollout thereof.
- Assist in the development of marketing materials.
- Provide support to the team on daily administration tasks.
- Manage and monitor social media platforms.

Job Requirements

- Grade 12, (NQF Level 4)
- National Diploma/B Degree in Communication, Marketing, Public Relations, or equivalent.
- Desire and potential to learn.
- Detail orientation
- Ability to write accurate minutes which are a true reflection of meeting proceedings.
- Well-developed communication, presentation, and negotiation skills.
- Analytical and problem-solving skills.
- Report writing skills.
- Sound interpersonal skills.
- Above average planning and organizing skills.
- Highest level of Integrity and good judgment.
- Excellent computer skills.
- No prior job experience is required.


A comprehensive CV, certified copies of your Qualifications, and a certified ID copy should be emailed to hr7@mtc.joburg.org.za

Closing Date: 14 February at 16:00

Contact Person: HR Department

Tel No.: (011) 032 0250

WE ENCOURAGE PEOPLE WITH DISABILITIES AND FROM OTHER DIVERSE BACKGROUNDS TO APPLY.


Nomsa Ntezo
Human Resource Manager

01/02/2023
Date